



**H O R N E**  
CPAs & Business Advisors

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is:*

<http://www.gsaadvantage.gov>

**WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT  
SCHEDULE TITLE: FINANCIAL AND BUSINESS SOLUTIONS (FABS)  
FSC GROUP: 520**

**CONTRACT NUMBER:  
GS-23F-0037W**

**PERIOD COVERED BY CONTRACT:  
March 12, 2010 - March 11, 2020**

**HORNE LLP  
1020 Highland Colony Parkway Suite 400  
Ridgeland, MS 39157  
(P) 601-326-1126  
(F) 601-714-2002  
<http://www.hornellp.com/>**

Contractor's Administration Source: [joey.havens@hornellp.com](mailto:joey.havens@hornellp.com)

General Services Administration  
Management Services Center Acquisition Division  
Modification # **PA-021**, dated **July 1, 2015**  
Business Size: **Other than Small Business**  
DUNS: **075071548**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

**GSA AWARDED TERMS AND CONDITIONS  
HORNE LLP**

- 1a. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)**
- |                              |                                    |
|------------------------------|------------------------------------|
| <u>SIN 520-7, 520-7RC:</u>   | Financial & Performance Audits     |
| <u>SIN 520-11, 520-11RC:</u> | Accounting                         |
| <u>SIN 520-22, 520-22RC:</u> | Grants Management Support Services |
- 1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:** Refer to Pricelist
- 1c. **HOURLY RATES (Services Only):** Refer to Pricelist
2. **MAXIMUM ORDER:**
- SIN 520-7: \$1,000,000  
SIN 520-11: \$1,000,000  
SIN 520-22: \$1,000,000
3. **MIMINUM ORDER:** \$100
4. **GEOGRAPHIC COVERAGE:** Domestic Delivery (50 States, Washington DC, US Territories)
5. **POINT(S) OF PRODUCTION:** US
6. **DISCOUNT FROM LIST PRICES:** Net GSA pricing is listed in the attached pricing table
7. **QUANTITY DISCOUNT(S):**
- SIN 520-7: 2% discount on orders over \$5 million  
SIN 520-11: 2% discount on orders over \$5 million  
SIN 520-22: 2% discount on orders over \$5 million
8. **PROMPT PAYMENT TERMS:** .25%/15, Net 30 Days
- 9a. Government purchase cards *are accepted* at or below the micro-purchase threshold
- 9b. Government purchase cards *are accepted* above the micro-purchase threshold
10. **FOREIGN ITEMS:** None
- 11a. **TIME OF DELIVERY:** As negotiated between Contractor and Ordering Activity
- 11b. **EXPEDITED DELIVERY:** As negotiated between Contractor and Ordering Activity

- 11c. **OVERNIGHT AND 2-DAY DELIVERY:** As negotiated between Contractor and Ordering Activity
- 11d. **URGENT REQUIREMENTS:** Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery
12. **FOB POINT:** Destination
- 13a. **ORDERING ADDRESS:**
- HORNE LLP  
1020 Highland Colony Parkway Suite 400  
Ridgeland, MS 39157 USA  
Phone: 601-326-1126  
Fax: 601-354-7748  
joey.havens@hornellp.com
- 13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3
14. **PAYMENT ADDRESS:**
- HORNE LLP  
Attn: Accounts Receivable  
1020 Highland Colony Parkway Suite 400  
Ridgeland, MS 39157 USA  
Phone: 601-326-1126  
Fax: 601-354-7748  
joey.havens@hornellp.com
15. **WARRANTY PROVISION:** N/A
16. **EXPORT PACKING CHARGES:** N/A
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** Accepted at and below the micro-purchase threshold
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (if applicable):** N/A
19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):**  
N/A
- 21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. **Section 508 Compliance for EIT:** N/A
- 25. **DUNS NUMBER:** 075071548
- 26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Active in SAM. CAGE Code 4QXN7

**HORNE LLP**  
**Contract Number: GS-23F-0037W**  
**GSA Awarded Pricelist**

SIN(s)	LABOR CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	EDUCATION/ CERTIFICATION LEVEL	CERTIFICATION REQUIRED	YEARS OF EXPERIENCE	Awarded Net GSA Price 03/12/15-03/11/16	Awarded Net GSA Price 03/12/16-03/11/17	Awarded Net GSA Price 03/12/17-03/11/18	Awarded Net GSA Price 03/12/18-03/11/19	Awarded Net GSA Price 03/12/19-03/11/20
520-7; 520-7RC; 520-11; 520-11RC; 520-22; 520-22RC	Partner/Principal	Understands and carries out the Firm's mission. A Partner has the technical ability to successfully plan, program, and see that assignments are carried out properly. A Partner must demonstrate the ability to work well with others-especially the capacity to command the confidence and respect of clients, Partners, staff, and administrative support personnel. The Partner must have superior supervisory skills. He/she must train and encourage staff members not only on a day-to-day basis, but also for the long-term by serving as a Mentor. The Partner will understand and meet the needs of clients. He/she must be able to provide forward-looking services that are creative and innovative. Partners should possess the characteristics of an entrepreneur.	Bachelor's degree in accounting, or Master's degree in accounting, or degree appropriate to practice area.	A current and valid certified and public accountant's license is required, if appropriate to practice area. If CPA, must be a member in good standing with the American Institute of CPAs and respective state societies.	10+ Years public accounting experience	\$296.35	\$302.28	\$308.32	\$314.49	\$320.78
520-7; 520-7RC; 520-11; 520-11RC; 520-22; 520-22RC	Sr. Manager/Director	A Senior Manager/Director is an experienced professional who demonstrates high competence in an area of expertise and shows potential in acquiring management and practice promotion skills. The Senior Manager/Director functions under direction of a Partner. The Senior Manager/Director is encouraged to develop his/her strengths and demonstrate potential Partner qualities. The Senior Manger/Director may be a career position.	Bachelor's degree in accounting, or Master's degree in accounting, or degree appropriate to practice area.	A current and valid certified and public accountant's license is required, if appropriate to practice area. If CPA, must be a member in good standing with the American Institute of CPAs and respective state societies.	Normally seven (7) to ten (10) years experience in public accounting or consulting, demonstrating a progression in complexity, scope, and number of projects managed.	\$263.81	\$269.09	\$274.47	\$279.96	\$285.56
520-7; 520-7RC; 520-11; 520-11RC; 520-22; 520-22RC	Manager	A Manager is an experienced professional who demonstrates high competence in an area of expertise and shows potential in acquiring management and practice promotion skills. The Manager functions under direction of a Senior Manager. The Manager is encouraged to develop his/her strengths and demonstrate potential Senior Manager qualities. The Manager may be a career position.	Bachelor's degree in accounting, or Master's degree in accounting, or degree appropriate to practice area.	A current and valid certified and public accountant's license is required, if appropriate to practice area. If CPA, must be a member in good standing with the American Institute of CPAs and respective state societies.	Normally five (5) to seven (7) years experience in public accounting or consulting, demonstrating a progression in complexity, scope, and number of projects managed.	\$208.53	\$212.70	\$216.95	\$221.29	\$225.72
520-7; 520-7RC; 520-11; 520-11RC; 520-22; 520-22RC	Supervisor	The Supervisor is responsible for larger more complex projects that the Senior Associate, and may manage two or more projects simultaneously. Supervisors assume responsibility for supervising projects and special assignments, can review working papers and financial statements, and can communicate with clients on a one-on-one basis. Supervisors are responsible for complying with pronouncements of professional and other regulatory groups. The Supervisor may be a career position.	Bachelor's degree in accounting with additional hours to satisfy CPA eligibility requirements, or Master's degree in accounting, or degree appropriate to practice area.	Either hold a current and valid certified public accountant's license or be working toward obtaining the license by taking and passing the applicable state CPA exam, if appropriate to practice area. If CPA, must be a member in good standing with the American Institute of CPAs and respective state societies.	Normally three (3) to five (5) years experience in public accounting or consulting, demonstrating a progression in complexity, scope, and number of projects managed.	\$186.77	\$190.51	\$194.32	\$198.20	\$202.17
520-7; 520-7RC; 520-11; 520-11RC; 520-22; 520-22RC	Sr. Associate	Senior Associates perform most work assigned with minimal assistance. They often lead one or more Associates, instruct them in work to be performed, review the work done, and direct necessary revisions. Senior Associates are required to make decisions on all but the most unusual accounting and consulting matters.	Bachelor's degree in accounting with additional hours to satisfy CPA eligibility requirements, or Master's degree in accounting, or degree appropriate to practice area.	Either hold a current and valid certified public accountant's license or be working toward obtaining the license by taking and passing the applicable state CPA exam, if appropriate to practice area. If CPA, must be a member in good standing with the American Institute of CPAs and respective state societies.	Normally two (2) to three (3) years experience in public accounting or consulting, demonstrating a progression in complexity and number of projects.	\$153.73	\$156.81	\$159.95	\$163.14	\$166.41

SIN(s)	LABOR CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	EDUCATION/ CERTIFICATION LEVEL	CERTIFICATION REQUIRED	YEARS OF EXPERIENCE	Awarded Net GSA Price 03/12/15-03/11/16	Awarded Net GSA Price 03/12/16-03/11/17	Awarded Net GSA Price 03/12/17-03/11/18	Awarded Net GSA Price 03/12/18-03/11/19	Awarded Net GSA Price 03/12/19-03/11/20
520-7; 520-7RC; 520-11; 520-11RC; 520-22; 520-22RC	Associate	Associates are given a wide variety of diversifies accounting and consulting assignments under the supervision of different professionals. Performance is based on the quality of work, application of accounting and consulting knowledge, and ability to meet time constraints.	Bachelor's degree in accounting with additional hours to satisfy CPA eligibility requirements, or Master's degree in accounting, or degree appropriate to practice area.	Either hold a current and valid certified public accountant's license or be working toward obtaining the license by taking and passing the applicable state CPA exam, if appropriate to practice area. If CPA, must be a member in good standing with the American Institute of CPAs and respective state societies.	Entry level position; no work related experience required	\$142.94	\$145.80	\$148.72	\$151.69	\$154.73
520-7; 520-7RC; 520-11; 520-11RC; 520-22; 520-22RC	Senior Accounting Technician	The Sr. Accounting Technician handles a variety of complex bookkeeping tasks. QuickBooks and Excel experience required. MAS 90 experience preferred. Must have experience with monthly write-ups in bank reconciliation; coding and data entry of checks; financial statement preparation; payroll processing, including tax related reports (W2's, 1099's etc.)	Bachelor's degree required; accounting or business related degree preferred.	Certified Bookkeeper preferred.	Five (5) to seven (7) years' bookkeeping experience in professional office environment	\$126.40	\$128.93	\$131.50	\$134.13	\$136.82
520-7; 520-7RC; 520-11; 520-11RC; 520-22; 520-22RC	Accounting Technician	The Accounting Technician performs the day-to-day general accounting functions for the Firm's client accounting needs using established systems and procedures. Responsibilities could include monthly write-up work, coding and data entry, financial statement preparation, payroll processing and various tax reporting.	Associates degree required, Bachelor's degree preferred.	None	Includes positions which are entry level without related work experience requirement	\$99.05	\$101.03	\$103.05	\$105.11	\$107.22
520-7; 520-7RC; 520-11; 520-11RC; 520-22; 520-22RC	Senior Administrative Assistant	The Senior Administrative Assistant performs day-to-day functions for the Firm using established systems and procedures and may provide direction to other administrative staff. Must be able to maintain complete confidentiality and display excellent judgment skills. Must be detail oriented with organizational skills, excellent verbal and written communication skills; and self starter requiring minimum supervision. Must have excellent Microsoft Office and internet research skills.	High school diploma required; however, Associates or Bachelor's degree is highly preferred	None	Includes positions which are entry level without related work experience requirement.	\$49.10	\$50.08	\$51.09	\$52.11	\$53.15